

## ALTERNATOR OPERATIONS

### RESPONSIBILITIES

#### **OPERATOR: 2<sup>nd</sup> shift**

1. Initiates the shutdown procedure and acknowledges the completion of each step with the grease pencil.
2. Responsible for making entries into the log book and shall include but not be limited to:
  - a. The name of the 2<sup>nd</sup> shift operator (1:00pm)
  - b. The run stop time
  - c. The time at which the shut down procedure is completed
  - d. Any alarm that is triggered for the remainder of the run, and any unexpected alarms during the alternator shut down procedure.
  - e. Any temperature, vibration, pressure or system trends/incidents that might be of concern and may need attention.
3. Responsible for assuring that the alternator “walk thru” check off sheets are completed by the assistant.
4. Performs the alternator “walk thru” between pulses.
5. Responsible for communicating with the control room during the run

#### **ASSISTANT: 2<sup>nd</sup> shift**

1. Works with the operator to perform the alternator shut down procedure.
2. Assistant to the operator as required
3. Informs the operator of any discrepancies observed while performing the “walk thru”
4. Performs the 1:00pm and 3:00pm alternator “walk thru”
5. General Building maintenance:
  - i. Second floor bathroom.
  - ii. Tidy up computer print out desk 2<sup>nd</sup> floor
  - iii. Tidy up 1<sup>st</sup> floor front desk area.
  - iv. Empty trash

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